



Meetings & Events

The Chequers Hotel has 4 conference rooms which can accommodate from 2 to 100 people. All rooms offer natural daylight, Oxford and Nelson room have air-conditioning.

The rooms are flexible in layout and can be easily adapted to meet individual requirements for conferences, meetings, and events.

We offer a bespoke, professional, and cost-effective service. This together with a dedicated conference coordinator to fully support you during your planning process, will ensure your event runs smoothly and efficiently on the day.

The hotel has disabled facilities and can cater for dietary needs.

Meeting packages -Minimum Number of 10 Delegates

Package	Price	Refreshments	Lunch	Dinner	Accommodation
4 HR DDR	From £30 per person	✓	✓	✗	✗
DDR	From £45 per person	✓	✓	✗	✗
24h rate	From £160 per person	✓	✓	✓	✓

All rates include VAT, room hire, car park, Wi-Fi, stationary, and equipment. Based on a minimum of 10 delegates.

Itemised

Meeting rooms	Garden	Carnarvon	Nelson	Oxford
Full day	£500	£300	£250	£250
Half day	£250	£150	£125	£125
Evening	£250	£150	£125	£125

The Extras that make it Special:

- Early Bird: £7.95 per person
Bacon or Sausage Baps and Orange Juice
- Healthy Options: £5.50 per person
Yoghurt, Flapjack, Fresh Fruit, and Orange Juice
- Mini Pastries: £2.50 per person
- Classic bagel with butter & Jam: £3.00 per person
- Wraps & Crisps: £8.50 per person

- 2-Course Hot and Cold Buffet: £26.95 per person
One meat option and a vegetarian option served with vegetables, rice or potatoes, salads & two desserts choices. The buffet offers a serving of Juice, with all two-course buffet.
- Finger Buffet Lunch: 5 item £15.99 per person or £19.99 for 7 items
- Sandwich & Chips Lunch: £10.95 per person
- Tea/Coffee and Cake: £5.00 per person
- Tea/Coffee and Biscuits: £5.00 per person
- Jugs of Orange Juice: £4.75 each
- Salad Bowl: £7.00 per person
- Soup Station: £6.00 per person
- Cheese Board: £8.95 per person

Capacity	Garden	Carnarvon	Nelson	Oxford
Boardroom	40	20	12	10
Theatre	110	40	12	10
U-shape	35	24	-	-
Cabaret	60	24	-	-
Classroom	60	24	-	8
Banquet	80	40	12	10

Events/ Private Dining

- Choice of rooms to suit all occasions.
- We can offer a selection of dining options from 10 to 100 people.
- Bespoke, friendly, professional service.
- Locally sourced produce.

Dining at The Chequers Hotel

We offer a selection of menu options to suit your event and budget, from a working lunch with sandwiches to five course dinner. We will be happy to discuss the different options with you.

We host a wide range of events

- Team building days
- Themed dinner parties
- Christmas and summer parties
- Meetings/ Client events
- Private dining/ Gala dinners
- Birthday/ Retirement celebrations

Stay at The Chequers Hotel

56 stylish rooms with bath/ shower including a four-poster bed and executive rooms. All rooms have telephone, flat screen TV, tea and coffee facilities and ironing board.

6-8 Oxford Street, Newbury RG14 1JB
01635 38000

W: chequershotelnewbury.co.uk E: events@chequershotelnewbury.co.uk