

6-8 Oxford Street, Newbury RG14 1JB
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meetings & events



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The Chequers Hotel has 4 conference rooms which can accommodate from 2 to 100 people. All rooms offer natural daylight, Oxford and Nelson room have air-conditioning.

The rooms are flexible in layout and can be easily adapted to meet individual requirements for conferences, meetings and events.

We offer a bespoke, professional and cost effective service. This together with a dedicated conference coordinator to fully support you during your planning process, will ensure your event runs smoothly and efficiently on the day.

Additional information: the hotel has disabled facilities and can cater for dietary needs.

Day Delegate Rate: from £30 per person

- ✓ Meeting room hire
- ✓ Three servings of tea and coffee
- ✓ Screen, flipchart, pens and stationary
- ✓ Lunch
- ✓ Unlimited iced still water
- ✓ Complimentary Wi-Fi through the hotel and on site car park

24 hour delegate rates from £150 per person to include

- ✓ All the above plus overnight accommodation
- ✓ 3 course dinner
- ✓ Full English breakfast

The price above is inclusive of VAT and based on a minimum of 10 delegates.

Meeting rooms	Garden	Carnarvon	Nelson	Oxford
Full day	£300	£250	£150	£150
Half day	£175	£150	£100	£100
Evening	£175	£150	£100	£100

The Extras that make it Special:

Early Bird per person **£4.95**

Bacon or Sausage Baps and Orange Juice

Healthy Options per person **£5.50**

Yoghurt, Flapjack, Fresh Fruit and Fruit Juice

Sweet Tooth per person **£5.50**

Bar of Chocolate, Cakes & Hot Chocolate, Tea or Coffee

Cream Tea per person **£7.50**

Scones with Jam and Cream, tea or coffee

2-Course Hot and Cold Buffet per person **£20.95**

One meat option and a vegetarian option served with vegetables, rice or potatoes, salads & two desserts choices. The buffet offers a serving of Juice, with all two course buffet.

Finger Buffet Lunch per person **from £12.95**

Sandwich & Chips Lunch per person **£8.95**

Tea/Coffee and Cake per person **£3.15**

Tea/Coffee and Biscuits per person **£3.15**

Jugs of Orange Juice **£6.50**



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Meeting rooms	Garden	Carnarvon	Nelson	Oxford
Boardroom	40	20	12	10
Theatre	110	40	12	10
U-shape	35	24	-	-
Cabaret	60	24	-	-
Classroom	60	24	-	8
Banquet	80	40	12	10

Events/ Private Dining

- ✓ Choice of rooms to suit all occasions
- ✓ We can offer a selection of dining options from 10 to 100 people
- ✓ Bespoke, friendly, professional service
- ✓ Locally sourced produce

Dining at The Chequers Hotel

We offer a selection of menu options to suit your event and budget from a working lunch with sandwiches to silver service four course dinner. We will be happy to discuss the different options with you.

We host a wide range of events including:

- ✓ Team building days
- ✓ Themed dinner parties
- ✓ Christmas and summer parties
- ✓ Meetings/ Client events
- ✓ Private dining/ Gala dinners
- ✓ Birthday/ Retirement celebrations

Stay at The Chequers Hotel

56 stylish rooms with bath/ shower including four poster and executive rooms.

All rooms have telephone, flat screen TV, tea and coffee facilities and ironing board